

**CLASS TITLE: CHIEF OF MARINE RESOURCES MANAGEMENT
(DEM)**

Class Code: 02514900

Pay Grade: 38A

EO Code: A

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: Within the Department of Environmental Management, to plan, direct and administer a statewide program of marine fishery resources management and to promote stewardship; to plan, organize and supervise various technical programs, projects and scientific research activities involving marine fisheries for the protection, development and effective utilization of the State's marine resources; to direct the coordination efforts of research, promote sustainable harvests in support of economically viable industry products; to promote the development of effective and efficient gear types to reduce habitat degradation and a reduction of bycatch; and to do related work as required.

SUPERVISION RECEIVED: Works under the administrative direction of the Associate Director for Natural Resources Management with wide latitude for the exercise of independent judgment; work is reviewed through conferences and submitted reports for conformance to laws, policies, rules and regulations.

SUPERVISION EXERCISED: Plans, coordinates, supervises and reviews the work of a technical, operational and clerical staff assigned to assist.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

Within the Department of Environmental Management, to plan, direct and administer a statewide program of marine fishery resources management and to promote stewardship.

To plan, organize and supervise various technical programs, projects and scientific research activities involving marine fisheries for the protection, development and effective utilization of the state's marine resources.

To draft and assist in the implementation of departmental policies, rules and regulations.

To advise departmental superiors, the Governor and members of the General Assembly on matters concerning marine fisheries and environment, and assist in the preparation of legislation affecting marine fisheries management and resources.

To cooperate and consult with various federal and state officials, organizations and agencies in the field of marine fisheries and conservation, and assist in the development of inter-state regional plans for the general conservation and management of marine fisheries resources.

To represent the State at regional, sectional and national meetings dealing with natural resources and conservation; and to attend numerous meetings, both in-and-out of state, dealing with environment, resources and recreation subjects.

To recommend and draft various project proposals which may be eligible for federal grants from the United States Fish and Wildlife Service, the National Marine Fisheries Service and other appropriate federal agencies and sources.

To provide guidance and direction to field supervisors and personnel involving the implementation and operation of such projects; and to make periodic field inspections and evaluations of the results and effectiveness of such grant-in-aid projects.

To plan and direct educational programs in order to bring about a better understanding of the purposes and objectives of the division.

To initiate and conduct public relations programs for promoting public interest, understanding and conservation of the state's marine resources for the benefit of commercial interests and the general public utilizing such resources for sport, recreational and commercial marketing purposes.

To oversee the collection, interpretation and evaluation of scientific data and information obtained from surveys and studies relative to the state's marine resources and coastal policies; and to make recommendations to superiors.

To prepare plans and implement programs for the development of public fishing areas in the state.

To oversee the collection of processing materials such as permit applications, licensing and vessel declaration programs, technical reports and environmental impact statement for technical adequacy, subject matter coverage and conformance to policies and recommendations, and to make final decisions on recommendations for acceptance, modification or disapproval.

To prepare regular and special reports for superiors, as required.

To assist and oversee the preparation, administration and operation of the divisional operating budget, federal aid, grants management and business management affairs.

To assist in personnel administration, labor contract administration and contract negotiations as needed.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the principles, practices and methods of marine science, shellfish, fisheries management and conservation; the ability to apply such knowledge in the planning, direction and administration of a state-wide marine resources management, conservation and environmental program; a working knowledge of the state marine fisheries, shellfish and game laws and the ability to interpret and apply such laws; the ability to plan, organize and supervise staff involved in such programs, projects and research activities for the protection, development and effective utilization of marine resources; the ability to advise, cooperate with, and provide consultation services to federal and state officials and agencies, community organizations, and the state legislature on matters involving legislation, management and conservation programs affecting marine resources; the ability to recommend and draft project proposals which may be eligible for federal funding; the ability to draft and implement divisional policies, rules and regulations; the ability to supervise, manage, coordinate and train subordinates; the ability to develop public relations and information programs; the ability to prepare an annual budget, handle fiscal matters and prepare regular and special reports, as required; the ability to establish and maintain effective working relationships with federal officials, other state agencies, community organizations, sports associations, commercial interests and the general public; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a college of recognized standing, with a Master's degree with specialization in fisheries biology, marine sciences, marine fisheries management, oceanography or closely related field; and

Experience: Such as may have been gained through: considerable experience in a responsible supervisory and/or administrative position involving the management and conservation of marine fisheries management and resources.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: November 2, 2014